Iowa Governor's STEM Advisory Council
Online Application Management System

Creating a User Account

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The first step in the proposal process is to create a user account. You will be required to enter your email address and create a password. Once the account has been created, you will then be able to access the questions.

Iowa STEM Application System

Create your account

*required field

Email address*
[Email]

Password*
[Password]

Confirm Password*
[Confirm Password]

First Name*
[First Name]

Last Name*
[Last Name]

[**Create Account**]

Already have an account?

[Sign In]

STEP #1 Enter your email address, create a password, enter your first and last name.

STEP #2 Click on "Create Account"

STEP #3 An email will be sent to you indicating your account has been created.

STEP #4 Click on the link within the email to activate your account. Your User Account has been COMPLETED and ACTIVATED.

Iowa STEM Application System

Sign in to your account

Email address (required)
[Email]

Password (required)
[Password]

Forgot password?

[**Sign In**]

Don't have an account?

[Create a new account]

STEP #5 Go back to the sign in page. https://stem.extapp.uni.edu/StemApplicationManagementSystem/#/login

STEP #6 Enter your email address and password. Click "Sign In" to access the application portal.

NOTE: If you forget your password, click "Forgot password?" and an email will be sent to you to reset the password.

Starting a Scale-Up Proposal

STEP #1 Click "Start New Application"

STEP #2 In the pop-up screen select **"Scale Up Program Proposal"** in the first drop down.

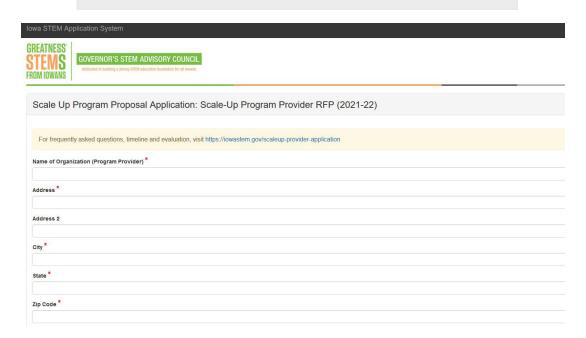**STEP #3** In the second drop down select **"Scale-Up Program Provider RFP."**

STEP #4 Click "Start"

Completing the Proposal

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STEP #1 — Complete your answer by typing in the information in the box or selecting a response from the drop down.

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Scale Up Program Proposal Application: Scale-Up Program Provider RFP (2021-22)

For frequently asked questions, timeline and evaluation, visit https://iowastem.gov/scaleup-provider-application

Name of Organization (Program Provider) *

Address *

Address 2

City *

State *

Zip Code *

STEP #2 — Attachments will be uploaded for questions 8 and 9. The following file formats are acceptable for upload; doc, pdf, jpg and xlsx.

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8. Program budget *

Does the project propose a realistic budget to handle significant growth?
Upload proposed budget below. A budget template is available at https://iowastem.gov/scaleup-provider-application

Please Note: The following items will NOT be covered by Scale-Up Program funds. Items in these categories may be listed as "cost-share" (see below)
1) Hosting state-wide events including contests, competitions, social activities, ceremonies, receptions or entertainment.
2) Website design and maintenance.
3) General fundraising.
4) Construction or renovation of existing buildings.
5) General operational expenses/support (unless clearly categorized under an allowable expense).
6) General public relations or advertising.
7) Contributions to endowments.

Drop file attachments here or click to upload

9. Supporting documentation

1. Résumé of the Proposer or the lead contact for Iowa *

Drop file attachments here or click to upload

2. Commitment letter(s) from cost-share sources(s)

Drop file attachments here or click to upload

Additional Documents

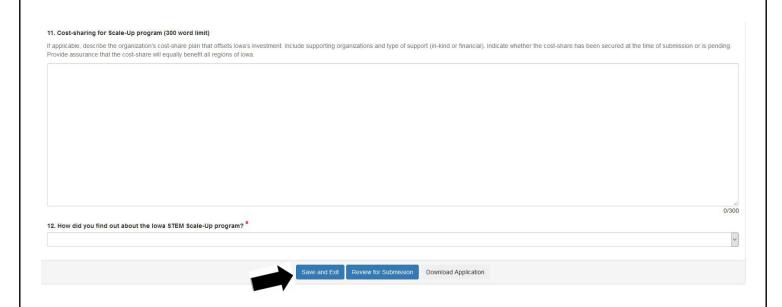Drop file attachments here or click to upload

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NOTE: A budget template is available under Frequently Asked Questions located at the following website https://iowastem.gov/scaleup-provider-application

"Save and Exit" or "Review for Submission"

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11. Cost-sharing for Scale-Up program (300 word limit)

If applicable, describe the organization's cost-share plan that offsets Iowa's investment. Include supporting organizations and type of support (in-kind or financial). Indicate whether the cost-share has been secured at the time of submission or is pending. Provide assurance that the cost-share will equally benefit all regions of Iowa.

0/300

12. How did you find out about the Iowa STEM Scale-Up program? *

[Save and Exit] [Review for Submission] [Download Application]

Save and Exit Clicking "**Save and Exit**" allows a person to come back at a later date to complete the proposal.
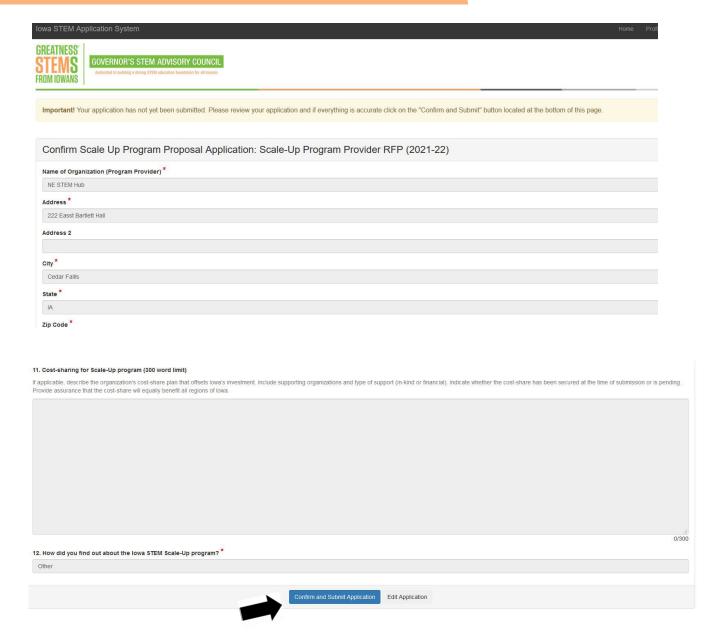

Review for Submission When the proposal is complete then click "**Review for Submission.**" The screen on page 5 will pop up to provide a final review before clicking "**Confirm and Submit**."

Confirm and Submit

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Iowa STEM Application System   Home   Prof

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Important! Your application has not yet been submitted. Please review your application and if everything is accurate click on the "Confirm and Submit" button located at the bottom of this page.

Confirm Scale Up Program Proposal Application: Scale-Up Program Provider RFP (2021-22)

Name of Organization (Program Provider) *

NE STEM Hub

Address *

222 Easst Bartlett Hall

Address 2

City *

Cedar Fallls

State *

IA

Zip Code *

11. Cost-sharing for Scale-Up program (300 word limit)

If applicable, describe the organization's cost-share plan that offsets Iowa's investment. Include supporting organizations and type of support (in-kind or financial). Indicate whether the cost-share has been secured at the time of submission or is pending. Provide assurance that the cost-share will equally benefit all regions of Iowa.

0/300

12. How did you find out about the Iowa STEM Scale-Up program? *

Other

[Confirm and Submit Application]   Edit Application

STEP #1   If the information in the proposal is accurate, select "**Confirm and Submit**" at the bottom of the screen. That is the final step for submitting your proposal.

STEP #2   An email is generated and sent confirming the proposal has been submitted.

Proposal Status

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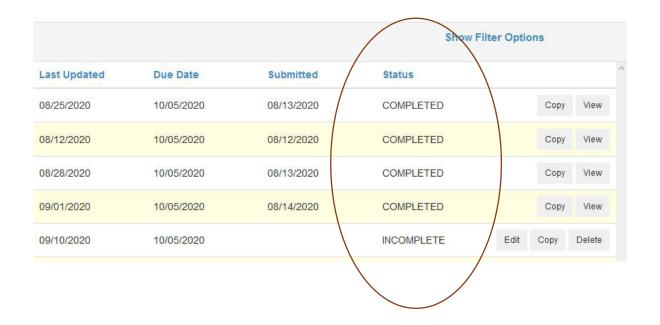
While working on the proposal the status will appear as "Incomplete." Once you have submitted your proposal, the status will change to "Completed."

Incomplete   The proposal has not been finalized or submitted.

Completed   Everything has been completed for consideration.

Show Filter Options

Last Updated	Due Date	Submitted	Status		
08/25/2020	10/05/2020	08/13/2020	COMPLETED	Copy	View
08/12/2020	10/05/2020	08/12/2020	COMPLETED	Copy	View
08/28/2020	10/05/2020	08/13/2020	COMPLETED	Copy	View
09/01/2020	10/05/2020	08/14/2020	COMPLETED	Copy	View
09/10/2020	10/05/2020		INCOMPLETE	Edit Copy Delete	

Edit / Copy / View / Delete

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Edit	Prior to submission, the applicant may edit the proposal up until the deadline.
Copy	The applicant may submit another proposal by clicking **Copy**.
View	You may view your proposal after it has been submitted.
Delete	The applicant may delete the proposal prior to submission.

Show Filter Options

Last Updated	Due Date	Submitted	Status		
08/25/2020	10/05/2020	08/13/2020	COMPLETED	Copy	View
08/12/2020	10/05/2020	08/12/2020	COMPLETED	Copy	View
08/28/2020	10/05/2020	08/13/2020	COMPLETED	Copy	View
09/01/2020	10/05/2020	08/14/2020	COMPLETED	Copy	View
09/10/2020	10/05/2020		INCOMPLETE	Edit Copy Delete	